

**CITY OF SHIVELY
MUNICIPAL ORDER NO. 60, SERIES 2022**

**A MUNICIPAL ORDER ESTABLISHING AN HONORARY STREET NAMING
DEDICATION PROGRAM IN THE CITY OF SHIVELY**

WHEREAS it is the City of Shively's intention to establish an honorary street naming dedication program to recognize and commemorate individuals who have made significant contributions to the City of Shively, and

WHEREAS the honorary street names are meant to recognize and commemorate those individuals being honored and do not replace the official street names or require re-addressing of the streets in the City of Shively, and

WHEREAS the Mayor and the Shively City Council believe it is in the best interest of the city to establish an honorary street naming dedication program, now therefore:

BE IT ORDERED BY THE CITY OF SHIVELY:

SECTION 1. The City of Shively hereby establishes the honorary street naming dedication program in the City of Shively.

SECTION 2. An application for an honorary street dedication, attached hereto as an exhibit, may be submitted to the City of Shively for review and approval by the Shively City Council.

SECTION 3. The application shall include the name and contact information of the person or group requesting the street name change, the location of the proposed honorary street dedication, including the total length of the street to be affected and bounding streets and other boundaries, the proposed honorary dedication name, a biography of the person to be honored or a description of the organization, organization, object or event to be honored, an explanation of the reason for the honorary dedication including the person's relevance to the location being proposed and an application fee in the amount of \$100.00.

SECTION 4. The honoree must have made a demonstrable and significant positive impact in the city or have contributed to the cultural, economic, educational, intellectual, political or scientific vitality of the city or have made an extraordinary contribution in the service of humanity, and the honoree may not have already been honored with an official street name or honorary dedication.

SECTION 5. In order to provide for consistency in street signage and for safety in the city, all honorary street dedication signs shall be mounted in a fashion that distinguishes them from the primary street sign, must be mounted above or below the primary street sign and in a way that is clearly distinguishable from the primary street sign and shall have a distinct design in contrasting color to the primary street name signs and must include the word "Honorary."

SECTION 6. The Shively Department of Public Works will evaluate the cost of the signage, labor and associated parts and equipment for honorary street dedication signs, and applicants shall be responsible for all costs associated with the fabrication, installation and maintenance of honorary street dedication signs, and

SECTION 7. Upon submission of a completed application, the Shively Department of Public Works shall produce a statement of costs for the installation and maintenance of the signage, and the Shively City Council shall conduct a review for compliance with this municipal order. The Shively City Council shall have sixty (60) days from the date of application to make a determination and decision on the application which final determination and decision shall be submitted to the Shively City Clerk for placement on the meeting agenda for Council action. Upon expiration of the sixty (60) days, absent action by the City Council, the request is deemed denied.

SECTION 8. If the Shively City Council approves the proposed honorary street dedication, then the party requesting dedication shall deposit funds for the cost of the signage with the City of Shively prior to placement of the honorary street sign on the street, and only upon receipt of funds in full will the sign be created and installed by the Shively Department of Public Works.

SECTION 9. Honorary street signs may be removed at any point as deemed necessary by the Shively City Council.

SECTION 10. This Municipal Order shall take effect from and after passage and approval as required by law.

Entered this 7th day of November 2022.

Introduced by: Ms. Burton-McBroom

Beverly Chester-Burton

Attest:

Mitzi R. Kasitz

Beverly Chester-Burton, Mayor

Mitzi R. Kasitz, City Clerk

Council	Yea	Nay
Ms. Baker	Absent	___
Mr. Burrell	√	___
Ms. Burton-McBroom	√	___
Ms. Johnson	√	___
Ms. Thompson	√	___
Mr. Vincent	√	___

HONORARY STREET NAME APPLICATION

City of Shively, Kentucky 40216

Attn: Public Works, Parks and Recreation

3920 Dixie Highway, Shively, Kentucky 40216 (502) 449-5000

www.shivelyky.gov

1. APPLICANT INFORMATION:

Applicant's Name Organization or Company: _____

Street Address: _____

City/ State _____ Zip code: _____

Telephone: (____) _____ Fax: (____) _____

Email: _____

2. HONORARY STREET NAME REQUEST:

Street name requested (indicate "Honorary") and location of proposed designation and total length of street to be affected: (For example, Woodland Avenue from 36th Street to 38th Street):

3. REQUIRED SUBMITTALS: Please submit the following items along with your request: A typed statement containing no fewer than 500 words describing the significance of the person, place or event being honored. The statement should indicate why a particular section of street has been requested for the honorary designation and a \$100.00 application fee.

4. Upon submission of this application, please allow up to sixty (60) days for the City of Shively to review your request. Upon completion of the City of Shively's review, a letter will be sent to the applicant indicating the decision. If recommended for approval, the letter will also contain information regarding the cost to the applicant of fabrication and installation of the honorary street name signs per the applicant's request.

5. SIGNATURE OF APPLICANT: My application consists of the following items necessary for a complete application: completed and signed application form, plus one copy, the \$100.00 application fee (make checks payable to "City of Shively") and typed statement regarding the person, place or event being honored.

Signature: _____

Printed Name : _____

Date: _____